

JOELLE ELANEH
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Profile of Skills

- Fluent in oral and written **English, French and Arabic.**
- Strong communication and problem-solving skills.
- Effective interpersonal and leadership skills.
- Multi-Task management with attention to detail.
- Ability to work both independently and on project teams.
- Proficient with computers including working knowledge of MS Word, MS Excel.

Education:

Cosmetic Science Graduate Certificate

Expected 2021

Seneca college, Toronto, ON

- analyzing the properties of benchmark products to strategize the formulation of colour cosmetics
- researching ingredients and their safety
- identifying ingredients and their degree of ocular safety and potential for irritation
- preparing detailed ingredient listings based on final formulation
- researching regulatory market concerns.

Honours Bachelor of Science Program in Biochemistry with a minor in mathematics

University of Windsor, ON

Work Experience:

Team leader -Site manager

November 2019-present

Hinduja Global Services- Rogers Communications

Customer service representative

April 2017-September 2019

Hinduja Global Services- Rogers Communications

Pharmacy assistant

Pharmasave Walker road

May 2016- August 2017

Customer service representative

June 2016-September 2016

YAK Communications

Volunteer Experience:

Eye surgery section volunteer

April 2016-August 2017

Windsor regional hospital- Ouellette campus